

# Zulip chat for SWLT

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## Link to join public groups

You can join SWLT's Zulip with this link, and then search for and join other Public channels, and request access to private channels. <https://swlt.zulipchat.com/join/dbognnoirkm6nfl4mq4c22is/>

The public channels are available for anyone involved in SWLT. We also have private channels for connecting with other subscribers. You can request access to those channels once you're logged in.

## Signup for Zulip

Clicking on that link will take you to the signup page:

1. Enter the email address you use for SWLT and click Sign up
2. You will see a message asking you to confirm your email address
3. In your email you should see a message from Zulip - Click on the Confirm registration button
4. You will return to Zulip to complete your registration - On the Create your Account screen, *enter the username you use in your SWLT profile* as you want to appear in chat channels and a password.

The image displays three sequential screenshots of the Zulip signup process for Senior Women Living Together (SWLT).

**Step 1: Sign up for Zulip**  
The first screenshot shows the Zulip sign-up page. It features the Zulip logo and the SWLT logo. The text reads: "Senior Women Living Together https://swlt.zulipchat.com". Below this, it says: "We are a non-profit organization that helps single, senior women to find compatible homemates to live together in rental housing." There is a text input field for "Email" with a red circle and the number "1" next to it, and a "Sign up" button. Below the "Sign up" button are links for "Sign up with Google", "Sign up with GitHub", and "Sign up with GitLab". At the bottom, it says "Already have an account? Log in".

**Step 2: Confirm your email address**  
The second screenshot shows a confirmation message. It says: "Confirm your email address". Below this, it says: "To complete your registration, check your email account (kath+group@alaska sam.ca) for a confirmation email from Zulip. If you don't see a confirmation email in your Inbox or Spam folder, we can resend it." There is a "Resend" link.

**Step 4: Create your account**  
The third screenshot shows the "Create your account" page. It says: "Create your account". Below this, it says: "Enter your account details to complete registration." There is a text input field for "Username" and a "Create account" button.

You may choose not to receive email about Zulip, but you must accept the Terms of service. Click Sign up and you'll arrive at the SWLT.zulipchat.com to log in.

## Login after signing up

The links provided create a new account. After the account is created you can login using your email and password, or Google login.

**Log in to Zulip**

Senior Women Living Together  
https://swlt.zulipchat.com

We are a non-profit organization that helps single, senior women to find compatible homemates to live together in rental housing.

1 Email  
boardchair@swlt.ca

Password  
\*\*\*\*\*

2 Log in

OR

Log in with Google

Log in with GitHub

**After setting up your SWLT Zulip account, you can logn using the email and password you created**

**OR**

**If you have a Google account, you can use that to login to Zulip as well.**

accounts.google.com/o/oauth2/auth/chooseaccount?client\_id=120823325430-12ptff4q5m57qjcfoksfm4hkv35ld3l.apps... ☆

Sign in with Google

**Choose an account**

to continue to zulipchat.com

- Web SWLT  
web@swlt.ca
- Kathryn Carruthers  
boardchair@swlt.ca
- Use another account

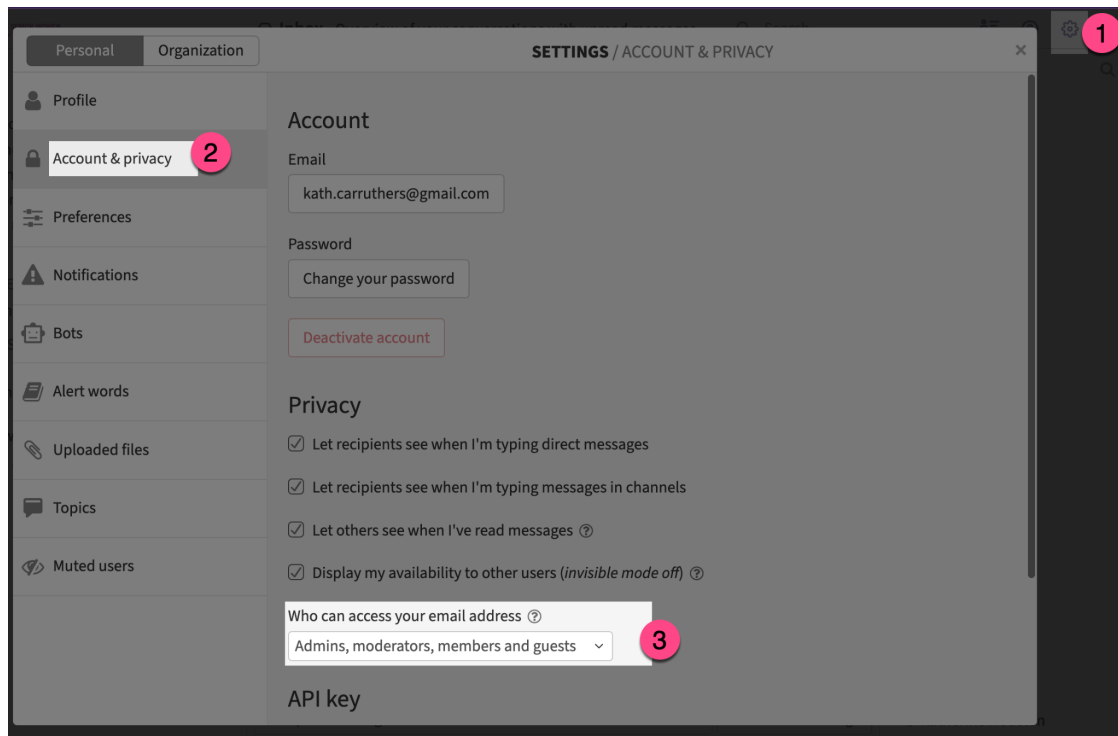
To continue, Google will share your name, email address, language preference, and profile picture with zulipchat.com. Before using this app, you can review zulipchat.com's [privacy policy](#) and [terms of service](#).

English (United States) Help Privacy Terms

## Check your privacy settings:

By default anyone else signed in to the SWLT Zulip can see other users profiles but only Administrators and Moderators can see your email address. To reveal your email address to other subscribers, go to (1) Settings, (2) Account & privacy and then select the roles you would like to have access.

Do not share your personal information with people you don't know!



# Notifications

You can be notified by email or text for different types of messages in Zulip. First select Edit your profile. Then in your profile screen, select the Triggers (what types of messages should send a notification to what messaging platform).

I prefer only email or in app notifications, so my settings are as follows:

Personal

Organization

SETTINGS / NOTIFICATIONS

Profile

Account & privacy

Preferences

Notifications

Bots

Alert words

Uploaded files

Topics

Muted users

Notification triggers

Configure how Zulip notifies you about new messages. In muted channels, channel notification settings apply only to unmuted topics.

	Desktop		Mobile ?	Email	@all ?
	Visual	Audible			
Channels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DMs, mentions, and alerts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Followed topics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Topic notifications ?

You will automatically follow topics that you have configured to both follow and unmute.

Automatically follow topics ?

Topics I start

Automatically unmute topics in muted channels ?

Topics I send a message to

☒ Automatically follow topics where I'm mentioned

Desktop message notifications ?

[Send a test notification](#)

☒ Include content of direct messages in desktop notifications

Notification sound

Stairs

Unread count badge (appears in desktop sidebar and browser tab)

All unread messages

Mobile message notifications ?

☐ Send mobile notifications even if I'm online

Email message notifications ?

Delay before sending message notification emails

2 minutes

Include organization name in subject of message notification emails

Automatic

☒ Include message content in message notification emails

Other emails

☐ Send email notifications for new logins to my account

☒ Send me Zulip's low-traffic newsletter (a few emails a year)

You can add more specific notification settings by scrolling down and selecting the options you want to try.

## Getting help

Once you're logged in you'll see the Channels you're subscribed to, as well as the user list and Direct Messages. You can go to the #Technical support channel or Direct Message to SWLT web if you need assistance.

To request access to private channels (the channels where you'll find other subscribers looking for homemates), send a Direct message to SWLT web, or place a message in the New Regions topic of the Technical Support channel (it takes about five seconds to add a channel to a user already on our screen, much longer to find your account from an email).

